



## Commercial Permit Submittal Requirements

**CONSTRUCTION DOCUMENT SUBMITTALS:** Construction documents must be in .pdf format and are required for plan review. Construction documents must be submitted along with completed permit application form.

- An additional set of plans will be required for buildings with fire sprinklers
- An additional set of plans will be required for projects which require a health review

**Note:** Drawings containing a label such as "not for construction" or "for pricing only" will not be accepted for permit application.

**PROFESSIONAL LICENSE:** Each drawing and document, where applicable, shall be sealed, signed, dated and designed by a State of Texas Registered Architect, Registered Engineer, Registered Interior Designer, where applicable as required by the State of Texas Engineering and Architect Practice Act.

**REQUIRED DRAWINGS AND DOCUMENTS:** (The City of Madisonville may request additional information if necessary).

Drawings must be drawn to scale, dimensioned and of sufficient clarity.

1. Survey signed and sealed by a State of Texas Licensed Surveyor
2. Site plan <sup>(a)</sup>
3. Floor plans and roof plans
4. Exterior elevation
5. Door schedules, window schedules, hardware schedules
6. Construction details; interior elevations and interior finish schedules
7. Structural plans must include: foundation plans, roof and floor framing plans, wall sections and details
8. Mechanical, electrical and plumbing site plans and schedules
9. Plumbing plans (including riser diagram)
10. Mechanical plans
11. Electrical plans (including riser diagrams)
12. Certified Energy Compliance Report <sup>(b)</sup>

**NOTE:**

- a. The Plat must be approved and the Site plan must be released by the City before a permit will be issued.
- b. U.S. Department of Energy, [www.energycodes.gov](http://www.energycodes.gov)